



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 June 2012 - 30 September 2012

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by Lara Allman
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Corp. Mgt. Team	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
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	Cabinet 13/06/12	Yes	SnowDome Swim and Fitness Contract renewal To seek approval for an extension of the existing contract between Tamworth Borough Council and SnowDome Swim and Fitness for public swimming at SnowDome Swim and Fitness	Portfolio Holder for Economic Development and Enterprise Neil Mason Community Leisure Manager neil-mason@tamworth.gov.uk	Negotiation with SnowDome Internal consultation with Portfolio Holder, Finance and Legal	Cabinet Report for SnowDome Swim and Fitness Contract renewal
	Cabinet 13/06/12	Yes	Tenancy Strategy	Portfolio Holder for Housing Steve Pointon Housing Strategy Manager stephen-pointon@tamworth.gov.uk		Cabinet Report for Tenancy Strategy
	Cabinet 13/06/12	Yes	Voluntary and Community Sector Commissioning Cycle 2 Cycle 2 of the Commissioning is now in progress	Portfolio Holder for Economic Development and Enterprise Fleur Fernando Partnership Support and Development Manager fleur-fernando@tamworth.gov.uk	Between 23rd- April - 23rd July 2012 Public	Cabinet Report for Voluntary and Community Sector Commissioning Cycle 2

	Cabinet 13/06/12	Yes	Town Centre Supplementary Planning Document To seek approval to undertake public engagement on a Town Centre Supplementary Planning Document	Portfolio Holder for Economic Development and Enterprise Jon Lord Development Plan Manager Jon-lord@tamworth.gov.uk	Previous public consultations linked to the new Local Plan and the Masterplan work. The purpose of this report is to seek approval to undertake further public engagement. Residents, visitors, businesses	Cabinet Report for Town Centre Supplementary Planning Document
	Cabinet 13/06/12	Yes	Landlord Services - End of Year Performance Report 2011/12 As part of the co-regulatory framework landlords are required to report performance on key outcomes. This fulfils governance requirements and ensures the requisite scrutiny of service provision.	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	The Tenant Consultative Group (TCG) have informed the report as part of the scrutiny requirements	Cabinet Report for Landlord Services - End of Year Performance Report 2011/12

	Cabinet 13/06/12	Yes	Capital Outturn Report 2011/12 To advise members on the final outturn of the Authority's Capital Programme for 2011/12 (subject to audit confirmation) and to request formal approval to re-profile specific programme budgets into 2012/13.	Portfolio Holder for Core Services & Assets Barbara Cox Barbara- Cox@tamworth.gov.uk	Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT CMT Budget Managers	Cabinet Report for Capital Outturn Report 2011/12
	Cabinet 13/06/12	Yes	Quarter 4 2011/12 Performance Report To provide Cabinet with a performance and financial health check.	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Cabinet Report for Quarter 4 2011/12 Performance Report

	Cabinet 13/06/12	Yes	Staffordshire County Council's commissioning of Financial Assessment and Welfare Benefits Advice service to district Councils Endorsement sought to accept Staffordshire County Council's decision to commission District and Borough Councils to deliver a Financial Assessment and Welfare Benefits Advice service on their behalf	Portfolio Holder for Core Services & Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk		Cabinet Report for Staffordshire County Council's commissioning of Financial Assessment and Welfare Benefits Advice service to district Councils
	Council 19/06/12	Yes	Changes to Constitution arising from the Localism Act Changes to Constitution arising from the Localism Act relating to Standards Committee, the Code of Conduct and Pecuniary Interests	Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk	none required	Council for Changes to Constitution arising from the Localism Act

	Cabinet 4/07/12	Yes	Tamworth Assembly Rooms Development Plan and Timeline An overview of the Tamworth Assembly Rooms Project, detailing key milestones and actions for approval by Cabinet.	Portfolio Holder for Economic Development and Enterprise Elanor Thompson elanor-thompson@tamworth.gov.uk	Citizens Panel Arts Groups Consultations English Heritage	Tamworth Assembly Rooms Development Plan and Timeline
	Council 10/07/12	Yes	Implementation of Dog Control Orders To approve full implementation of agreed designated areas for the Dog Control Orders	Portfolio Holder for Environment and Waste Management Joanne Sands Neighbourhood Services Manager joanne-sands@tamworth.gov.uk	Cabinet 14 December 2011 Public consultation to 28 February 2012 Cabinet 30 May 2012 Statutory consultation to 28 June 2012 Public Landowner/stakeholders Councillors	Council for Implementation of Dog Control Orders
	Cabinet 25/07/12	Yes	Safeguarding Update To update Members on reported safeguarding concerns that have been received in the period 2011-2012 and discuss future training sessions for council staff and Members.	Portfolio Holder for Housing Stephanie Ivey Children and Young Person Officer stephanie-ivey@tamworth.co.uk		Cabinet Report for Safeguarding Update

	Cabinet 25/07/12	Yes	The Impact of Welfare Benefit Reform on Tenants The Welfare Reform Act 2011 received royal assent in November 2011 and the timetable of changes includes details on the benefit cap, reductions for under occupation and the introduction of universal credit.	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina-mustafa@tamworth.gov.uk	CMT briefing planned for the 21st May and Member Seminar planned for the 24th May with Tina Mustafa (Head of Landlord Services) and Karen Taylor (Head of Benefits) Tenants Consultative Group have received monthly updates since the reform was proposed	Cabinet Report for The Impact of Welfare Benefit Reform on Tenants
	Cabinet 15/08/12	Yes	Write Offs 01/04/2012 – 30/06/2012 To provide members with details of write offs from 01 April 2012 to 30 June 2012	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk	None None	Cabinet Report for Write Offs 01/04/2012 – 30/06/2012
	Cabinet 5/09/12	Yes	Quarter 1 2012/13 Performance Report The report aims to provide Cabinet with a performance and financial health-check.	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Cabinet Report for Quarter 1 2012/13 Performance Report

	Cabinet 5/09/12	Yes	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2011/12</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2011/12, and the actual Prudential Indicators for 2011/12.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Core Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>	None None	<p>Cabinet Report for Annual Report on the Treasury Management Service and Actual Prudential Indicators 2011/12</p>
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	Council 11/09/12	Yes	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2011/12</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2011/12, and the actual Prudential Indicators for 2011/12.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Core Services & Assets Phil Thomas Financial Controller phil-thomas@tamworth.gov.uk</p>	None None	<p>Council for Annual Report on the Treasury Management Service and Actual Prudential Indicators 2011/12</p>
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	Cabinet 26/09/12	Yes	Local Authority Mortgage Rate for Mortgages Under Housing Act 1985 As above	Portfolio Holder for Core Services & Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Local Authority Mortgage Rate for Mortgages Under Housing Act 1985
	Cabinet 26/09/12	Yes	Options for Flexible Tenure for Council Homes The Localism Act 2011 allows landlords to offer shorter, fixed term tenancies for 2,5 and 10 years. This is intended to allow landlords to make best use of council housing stock and manage under occupation. The paper is intended to set out the options in terms of its overall implementation and impact if adopted.	Portfolio Holder for Housing Tina Mustafa Housing Operations Manager tina- mustafa@tamworth.gov. uk	Tenant debate planned for the 12th June, with a further Member Seminar planned for the 27th June to inform the proposals.	Cabinet Report for Options for Flexible Tenure for Council Homes

